

Consulate General of India
Hong Kong
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VACANCY NOTICE

Applications are invited for the engagement on a temporary basis:

Job Title – Local Clerk (temporary basis for 03 months)

Address – 16 A, United Centre, 95 Queensway, Admiralty, Hong Kong

Duration of Contract: 3 Months

Monthly Salary: HKD 13,000

Office Timings: Monday to Friday, 09:00 AM to 05:30 PM (Lunch break: 01:00 PM to 01:30 PM)

Responsibility/Nature of Work: Assisting Indian citizens with special needs

Area of Work: Consulate General of India, Hong Kong

Desired Qualifications & Requirements-

1. Minimum Educational Qualification: Graduation (or equivalent)
2. Candidate should be proficient in Hindi and English.
3. Good computer skills.
4. Work Authorization: Applicants must hold a Permanent Hong Kong Identity Card (HKID) or possess a valid, active work-authorized status in Hong Kong (such as a Dependent Visa, IANG, or TTPS visa allowing unrestricted or approved employment under local immigration laws).

How to Apply:

Applications along with the **standard application form** can be submitted by email to hoc.hongkong@mea.gov.in or by post/hand delivery to the Consulate General of India at 16D, United Centre, 95 Queensway, Admiralty, Hong Kong. Submissions must include an updated CV, a copy of a valid Hong Kong work ID or resident visa, and the prescribed application form. **Walk-in interviews** will be held on **Monday, 9th November, 2026**, at the Consulate's office. For any further clarifications, applicants may contact the office at telephone number 3970 9924.

(Surbhi Goyal)
Consul (Head of Chancery)
5th November, 2026

Photograph

Name:	
Gender:	
Residential Address:	
Phone:	
Email:	
Date of Birth:	
Nationality:	
Visa Status:	
Educational Background: (with marks)	
Languages Known:	
Earliest availability (Please specify notice period)	
Previous Work Experience:	
Special Interests (if any):	
Additional Remarks (if any):	